

MINUTES
Meeting of the Committee of the Whole
February 15, 2022 – 6:00 p.m.
Village Hall - Council Chambers
16250 S Oak Park Ave.
Tinley Park, IL 60477

Item #1 – At 6:00 p.m. the regular meeting of the Committee of the Whole was called to order.

Item #2 - Clerk O'Connor called the roll. Present and responding to roll call were the following:

Members Present: W. Brennan, President Pro Tem
N. O'Connor, Village Clerk
W. Brady, Village Trustee
D. Galante, Village Trustee
D. Mahoney, Village Trustee
M. Mueller, Village Trustee
C. Sullivan, Village Trustee
M. Glotz, Village President

Members Absent:

Staff Present: P. Carr, Village Manager
H. Lipman, Assistant Village Manager
J. Urbanski, Public Works Director
P. O'Grady, Village Attorney

Others Present:

Item #3 - CONSIDER APPROVAL OF THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING HELD FEBRUARY 1, 2022 – Motion was made by Trustee Mueller, seconded by Trustee Mahoney, to approve the minutes of the Committee of the Whole meeting held on February 1, 2022. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #4 – CONSIDER ORDINANCE AMENDING TITLE XI, CHAPTER 112 SECTION 22: PERMITTED NUMBER OF LIQUOR LICENSES – President Glotz explained the proposed changes to the permitted numbers of Liquor licenses were due to recent closures and/or changes within existing establishments:

- 350 Brewing Company (Closure): Reduction of one Class O license
- Salina's Pizza and Catering (Closure): Reduction of one Class P license
- Chipotle # 1082 (Menu change): Reduction of one Class A license
- Pepe's Mexican Restaurant (Change): Reduction of one Class AV license; addition of one Class A license

Trustee Brady asked if there was a reduction in the number of permitted licenses after the closing of Intimo. Hannah Lipman, Assistant Village Manager, stated the reduction was made at that time.

Motion was made by Trustee Sullivan, seconded by Trustee Brady to recommend amending Title XI, Chapter 112, Section 22: Permitted Number of Liquor Licenses, be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennan declared the motion carried.

Item #5 – CONSIDER RESOLUTIONS FOR QUICK TAKE AUTHORITY FOR THE HARMONY SQUARE PROPERTY – Paul O'Grady, Village Attorney, stated this item is part of the State Statute that requires Resolutions be passed and forwarded to the State Legislators.

Trustee Galante asked to confirm these are the same parcels for use within the plaza. Mr. O'Grady identified the parcel addresses. Trustee Galante asked for a map showing the locations. Ms. Lipman provided a map.

Motion was made by Trustee Mueller, seconded by Trustee Brady to recommend Resolutions for Quick Take Authority for the Harmony Square property be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennen declared the motion carried.

Item #6 – CONSIDER RENEWAL OF SOUTH SUBURBAN MAYORS AND MANAGERS ASSOCIATION (SSMMA) MEMBERSHIP DUES – Pat Carr, Village Manager, stated SSMMA works with local, state, and federal governments to secure resources, spur investment and economic growth, and rebuild infrastructure.

SSMMA has been instrumental in helping the Village secure funds for capital projects and has kept the Village informed of available grant opportunities and upcoming legislation.

Trustee Brennan asked if the dues were the same amount as in 2021. Mr. Carr replied yes.

Trustee Galante asked what benefits the Village receives with the membership. Mr. Carr explained SSMMA members work cooperatively on various committees such as transportation and finances as well as grants and human resources issues. The Village is in contact multiple times per week regarding issues affecting the Village and the South Suburbs as a whole.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend renewal of South Suburban Mayors and Managers Association (SSMMA) membership dues be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennen declared the motion carried.

Item #7 – CONSIDER A CONTRACT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD. FOR THE WESTSIDE PRESSURE IMPROVEMENTS ENGINEERING – John Urbanski, Public Works Director, presented the contract. The Village is seeking design and construction engineering services for the Westside Water Pressure Improvements Project, which includes constructing a water booster station and three pressure sustaining valves (PSVs). Scope of services includes but are not limited to, design layout, preparing bid documents, reviewing submittals, aiding with contract administration, and full-time construction observation services.

Public Works has determined, using the water system model, SCADA data, and institutional knowledge, the west side of the Village has lower water pressure than other parts of town. The leading cause for the decrease in water pressure is the much higher elevation in the area. The proposed booster station will be constructed on the south side of 179th Street west of 88th Avenue with the PSVs located between 171st Street and 183rd Street. These locations have been selected to have minimal impact on traffic patterns while keeping them accessible for routine checks, preventative maintenance, or repairs. This project will increase the water pressure to the affected area up to 20 PSI. The increased pressure will be in line with the pressure residents and businesses toward the east are currently receiving.

Engineering Firm	Location	Proposal
Christopher B. Burke Engineering, LTD	Rosemont, IL	\$291,000

Funding is available for use through the recently procured bond. Trustee Brennan asked if any other entities are involved. Mr. Urbanski stated this is the first step in the project. The parcel in which the station will be located will need to be purchased.

Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend a contract with Christopher B. Burke Engineering, Ltd. for the Westside Pressure Improvements Engineering be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennen declared the motion carried.

Item #8 – CONSIDER CONTRACT WITH CHRISTOPHER B. BURKE ENGINEERING, LTD. FOR THE LAGRANGE ROAD WATERMAIN ENGINEERING – Mr. Urbanski presented the contract. The Village is seeking design and construction engineering services for water main installation along LaGrange Road. Scope of services includes but are not limited to, design layout, preparing bid documents, reviewing submittals, aiding with contract administration, and full-time construction observation services.

Public Works has determined, using the water system model and institutional knowledge, a water main is needed between 17231 and 17333 LaGrange Rd. and from 175th Street to 17801 LaGrange Rd. This new 12” water main will close the existing gaps where the water main is non-existent. Filling these gaps will increase the flow and pressure to the residents and businesses in the surrounding areas. In total, there will be approximately 2,700 linear feet of water main installed.

Engineering Firm	Location	Proposal
Christopher B. Burke Engineering, LTD	Rosemont, IL	\$168,358

President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Brady to recommend a contract with Christopher B. Burke Engineering, Ltd. for the LaGrange Road Watermain Engineering be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennen declared the motion carried.

Item #9 – CONSIDER FUEL RENEWAL AGREEMENT WITH AL WARREN OIL COMPANY – Mr. Urbanski presented the contract. The Village is about to end its one (1) year agreement with Al Warren Oil Company, Inc. to participate in a fixed cost bulk fuel program for both gasoline and diesel fuel.

Public Works continues to recommend including the Park District in the contract. It showed last year to be mutually advantageous to combine both agencies into one contract. Al Warren Oil Company, Inc. will still invoice delivered quantities to each separate entity but, this combined contract will allow for our benchmark quantity to be raised, minimizing the charged overages at the OPIS rates. It will greatly reduce TPPD’s previous rates of almost .60 per gallon of unleaded. Ultimately, be beneficial to both agencies in some aspects of the contract.

Due to the method of the futures market vs. board meeting schedule, it is recommended that the Village Board grant the Village Manager the authority to finalize a contract after the approval. Al Warren Oil Company, Inc. offers a range of what the market is currently at:

Unleaded - \$2.76 - \$2.86 per gallon*

Diesel - \$2.84 - \$2.94 per gallon*

* Plus applicable taxes

President Pro Tem Brennan asked if members of the Committee had any questions. There were none. Motion was made by Trustee Mahoney, seconded by Trustee Mueller to recommend a Fuel Renewal Agreement with Al Warren Oil Company be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennen declared the motion carried.

Item #10 – CONSIDER WATER METER AND TAP ON FEES – Mr. Urbanski stated Tap-on fees cover the cost of installing a new water service for a residential home or a commercial/industrial business connecting to the Village’s water system. 1,500.00 fee plus the cost of a new 1” water meter.

A study of the rates our neighboring communities charge and an ordinance amending various sections of the Village Codes and Ordinances pertaining to the Comprehensive Fee Schedule was conducted (Ordinance No. 2019-O-081) and approved by the Village Board. The Village proposes a 5-Year Plan with a 2.5% annual cost increase for tap-on fees and water meter costs based on fees/costs provided below for services from 2022 to 2026. The water service tap-on fee schedule for 2022 is as stated below and annual cost increases shall occur on January 1st of each year. Due to Covid-19, there was no increase in 2021.

Non Residential:	Size of Service	Tap-on Fee 2022	Tap-on Fee 2023	Tap-on Fee 2024	Tap-on Fee 2025	Tap-on Fee 2026	Water Meter Cost
	1"	\$8,000.00	\$8,200.00	\$8,400.00	\$8,600.00	\$8,815.00	\$193.00
	1.5"	\$13,225.00	\$13,550.00	\$14,000.00	\$14,350.00	\$14,700.00	\$1,324.00
	2"	\$21,000.00	\$21,525.00	\$22,050.00	\$22,600.00	\$23,165.00	\$1,479.00
	3"	\$50,500.00	\$51,765.00	\$53,050.00	\$54,375.00	\$55,735.00	\$1,878.00
	4"	\$75,000.00	\$76,875.00	\$78,800.00	\$80,775.00	\$82,800.00	\$3,262.00
	6"	\$101,375.00	\$103,900.00	\$106,500.00	\$109,165.00	\$111,900.00	\$5,632.00
	8"	\$130,000.00	\$133,250.00	\$136,575.00	\$140,000.00	\$143,500.00	TBD
Residential:	1"	\$6,000.00					\$193.00

Trustee Mueller asked for clarification that the fee increase was suspended, not the collection of fees. Mr. Urbanski stated that was correct.

Motion was made by Trustee Sullivan, seconded by Trustee Mahoney to recommend Water Meter and Tap-on Fees be forwarded to the Village Board. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennen declared the motion carried. At this time President Glotz stated as a reminder agenda items and backup are sent out the week before the meeting. Committee members should reach out to Staff before the Committee of the Whole meeting with any questions.

Item #11 – RECEIVE COMMENTS FROM THE PUBLIC –

President Pro Tem Brennan asked if there were any comments from the public. There were none.

Motion was made by Trustee Mueller, seconded by Trustee Mahoney, to adjourn the Committee of the Whole. Vote by roll call. Ayes: Brady, Brennan, Galante, Mahoney, Mueller, Sullivan. Nays: None. Absent: None. President Pro Tem Brennen declared the motion carried and adjourned the meeting at 6:18 p.m.